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**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

**London Breed, Mayor
Department of Public Health**



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AGENDA

**JOINT CONFERENCE COMMITTEE FOR
ZUCKERBERG SAN FRANCISCO GENERAL
HOSPITAL AND TRAUMA CENTER**

Tuesday, January 22, 2019

3:00 p.m.

**1001 Potrero Avenue, Building 25, 7th Floor Conference Room H7124, H7125 and H7126
San Francisco, CA 94110**

Commissioner Edward A. Chow, M.D., Chair

Commissioner David J. Sanchez, Jr., Ph.D.

Commissioner Laurie Green, M.D.

COMMITTEES OF THE HEALTH COMMISSION CONSIST OF THREE MEMBERS OF THE COMMISSION. IF A QUORUM OF THE HEALTH COMMISSION IS PRESENT, IT CONSTITUTES A SPECIAL MEETING OF THE COMMISSION. IF ADDITIONAL COMMISSIONERS ATTEND THE MEETING OF A COMMITTEE CREATING A QUORUM OF THE FULL HEALTH COMMISSION, THEY MAY PARTICIPATE IN THE DISCUSSION ON AN ITEM ON THE AGENDA BUT MAY NOT VOTE WITH THE MEMBERS OF THE COMMITTEE. THE COMMITTEE'S RECOMMENDATIONS SHALL BE REPORTED TO THE FULL HEALTH COMMISSION FOR DISCUSSION AND POSSIBLE ACTION. THE HEALTH COMMISSION SECRETARY SHALL MAKE A NOTE OF THE PRESENCE OF THE ADDITIONAL COMMISSIONERS IN THE MINUTES, AND DISCUSSION SHALL BE LIMITED TO ITEMS NOTICED ON THIS AGENDA

1) CALL TO ORDER

**2) FOR DISCUSSION AND
POSSIBLE ACTION:**

**APPROVAL OF THE MINUTES OF THE OCTOBER 23, 2018
ZUCKERBERG FRANCISCO GENERAL JOINT CONFERENCE
COMMITTEE MEETING**

**MINUTES OF THE MEETING OF OCTOBER 23, 2018*

**3) FOR DISCUSSION AND
POSSIBLE ACTION:**

REGULATORY AFFAIRS REPORT
(Troy Williams, Chief Quality Officer)

THE COMMITTEE WILL REVIEW AND DISCUSS THE NOVEMBER 2018 REGULATORY AFFAIRS STATUS REPORT.

- 4) **FOR DISCUSSION AND POSSIBLE ACTION:** **QUALITY MEASURE UPDATE**
 (Leslie Safier, Director, Performance Improvement)
THE COMMITTEE WILL HEAR A SUMMARY OF ACTIVITIES AND OPERATIONS OF ZSFG.
- 5) **FOR DISCUSSION AND POSSIBLE ACTION:** **TRUE NORTH SCORECARD**
 (Jessica To, Quality Data Center Manager
 & Brent Costa, Strategic Planning Manager)
THE COMMITTEE WILL HEAR A SUMMARY OF ACTIVITIES AND OPERATIONS OF ZSFG.
- 6) **FOR DISCUSSION AND POSSIBLE ACTION:** **ADVANCING EQUITY**
 (Tosan Boyo, Chief Operating Officer & Jeff Critchfield, MD,
 Chief Medical Experience Officer)
THE COMMITTEE WILL HEAR A SUMMARY OF ACTIVITIES AND OPERATIONS OF ZSFG.
- 7) **FOR DISCUSSION AND POSSIBLE ACTION:** **ZSFG CHIEF EXECUTIVE OFFICER'S REPORT**
 (Susan Ehrlich, Chief Executive Officer)
THE COMMITTEE WILL HEAR A SUMMARY OF ACTIVITIES AND OPERATIONS OF ZSFG.
- 8) **FOR DISCUSSION AND POSSIBLE ACTION:** **ZSFG HIRING AND VACANCY REPORT**
 (Karrie Johnson, Departmental Personnel Officer, DPH)
THE COMMITTEE WILL HEAR A SUMMARY OF HIRING ACTIVITIES RELATED TO ZSFG.
- 9) **FOR DISCUSSION AND POSSIBLE ACTION:** **MEDICAL STAFF REPORT**
 (Claire Horton, M.D., Chief of Medical Staff)
THE COMMITTEE WILL HEAR A SUMMARY OF REPORTS THAT WERE PRESENTED TO THE ZSFG MEDICAL EXECUTIVE COMMITTEE. APPROVAL REQUESTED FOR COMMUNITY PRIMARY CARE CLINICAL SERVICE RULES AND REGULATIONS, DERMATOLOGY RULES AND REGULATIONS, MEDICAL STAFF POLICIES AND PROCEDURES, CREDENTIALS COMMITTEE, OB-GYN STANDARDIZED PROCEDURES REVISIONS.
- 10) **FOR DISCUSSION:** **OTHER BUSINESS**
OPPORTUNITY WHEN COMMISSIONERS, OTHER COMMITTEE MEMBERS, AND THE PUBLIC MAY BRING UP TOPICS FOR DISCUSSION, PROVIDING THAT ANY ACTION IS DELAYED UNTIL PROPER NOTICE CAN BE GRANTED.
- 11) **PUBLIC COMMENT**
AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMITTEE ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMITTEE FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS A COMMITTEE FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

12) CLOSED SESSION

- A) Public comments on All Matters Pertaining to the Closed Session
- B) Vote on whether to hold a Closed Session (San Francisco Administrative Code Section 67.11)
- C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5 and 1157.6; Health and Safety Code Section 1461; and California Constitution, Article I, Section 1.

FOR DISCUSSION AND POSSIBLE ACTION:

CONSIDERATION OF CREDENTIALING MATTERS
(Claire Horton, M.D., Chief of Staff)

FOR DISCUSSION AND POSSIBLE ACTION:

CONSIDERATION OF PERFORMANCE IMPROVEMENT AND PATIENT SAFETY REPORT AND PEER REVIEWS
(Lukejohn Day, M.D., Chief Medical Officer)

RECONVENE IN OPEN SESSION

1. Possible report on action taken in closed session (Government Code Section 54957.1(a)2 and San Francisco Administrative Code Section 67.12(b)(2).)
2. *Vote to elect whether to disclose any or all discussions held in closed session (San Francisco Administrative Code Section 67.12(a).) (Action item)*

13) ADJOURNMENT

***Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #311, telephone 554-2666, or at the Joint Conference Committee meeting. If any materials related to an item on this agenda have been distributed to the San Francisco General Hospital Joint Conference Committee after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.**

Disability Access

Conference Room H7124, H7125 and H7126 is wheelchair accessible. It is located on the seventh floor of Building 25. Public parking is available on 23rd Street, from where you enter Building 25 Hospital. Take an elevator to the seventh floor and follow signage to H7124, H7125 and H7126 Conference Rooms. Parking is also available at 22nd Street and Potrero Avenue.

American Sign Language interpreters and readers are available during the meeting upon request. Minutes of the meeting/event are available in alternative formats also upon request. Please call Interpreter Services at 206-5133 at least 5 business days in advance of need. Late requests will be honored if possible.

A sound enhancement system is also available upon request by calling the Plant Services Department at 206-8550 at least 72 hours prior to the meeting/event. Late requests will be honored if possible. To allow individuals with environmental illness or chemical sensitivity to attend meetings/events, individuals are requested to refrain from wearing perfume or other scented products.

Public Transportation

The hospital is accessible by wheelchair-friendly Muni Lines **#9 San Bruno, #9X San Bruno Express, #19 Polk** (stops 2 blocks away), **#33 Stanyan**, and **#48 Quintara-24th St.** For further information regarding Muni transportation, please call 923-6142, 673-MUNI, and 923-6366 (TDD).

Cell Phone and/or Sound Producing Electronic Device Usage at Hearings

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and web site: www.sfgov.org/ethics.

Know Your Rights Under the Sunshine Ordinance

The Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org

Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfgov>